



NAZIR AJMAL MEMORIAL COLLEGE OF EDUCATION

Recognised by NCTE and Affiliated to Gauhati University
Run by - AJMAL FOUNDATION

3rd Internal Quality Assurance Cell Meeting

Dated: 24th January, 2020

AGENDA

S.No	List of Agenda
3.1	Welcome address by the IQAC Coordinator
3.2	Resolutions taken to conduct various events at NAMCE
3.3	Vote of Thanks



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Minutes of 3rd IQAC Meeting of Nazir Ajmal Memorial College of Education, held on 24/01/2020 conducted via Google Meet

Members Present

Sl. No.	Name	Designation
1.	Dr. Ashis Saha, Principal	Chairperson
2.	Mrs. Halima Abdul Matin, Assistant Professor	Coordinator
3.	Mr. Shahinoor Alam, Vice Principal	Member
4.	Dr. M.R.H Azad, Assistant Professor	Member
5.	Mr. Uttam Kumar Das, Assistant Professor	Member
6.	Mr. Ranjit Kumar Singha, Assistant Professor	Member
7.	Mr. Jahidul Haque Choudhury, College Academic Officer, Ajmal Group of Colleges	Member

9.	Mr. Shamintra Kumar Paul, Assistant Teacher	Member
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Members Absent

1.	Mr. Shafiqul Islam, Librarian	Member
2.	Mr. Soiful Islam, Account Officer	Member
3.	Mr. Abu Mohammed Shamsuz Zaman	Member
4.	Mr. Jugal Chutia, Assistant Professor	Member
5.	Ms. Suprava DebRoy, Assistant Professor	Member

Agenda 3.1 Welcome address by the IQAC Coordinator

Ms. Halima Abdul Matin, Coordinator IQAC extended a warm welcome to all the members of the IQAC present in the committee.

Agenda 3.2 Resolutions taken to conduct various events at NAMCE

Dr. Jawahira Tabasum Azad and Dr. MRH Azad alongwith the support from various members from the board, a resolution has been passed to conduct various events at NAMCE during the year 2020. Following are the events included in the resolution that has been passed to be conducted during 2020.



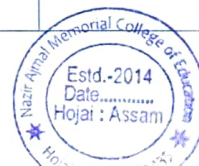
Sl. No.	MEETING DATE	EVENT NAME	EVENT DATE	IN-CHARGE	VENUE	MEMBER PRESENT IN THE MEETING	Participants	Caption
							(Teacher/BA/B.Ed.)	
1		Preparation of Teaching Devices	16-12-20				Teacher	Behind the scene of Preparation of Teaching Devices #Workshop #NAMCE
2		Ongoing Gauhati University B.Ed. 1st Year Final Examination-2020	01-12-20				B.Ed.	Ongoing Gauhati University B.Ed. 1st Year Final Examination-2020 #NAMCE
3		Dr. Biswajit Sarma, Director of College Development Council (CDC), Gauhati University visited NAMCE	21-11-20				Teacher	Today 21st November 2020, Dr. Biswajit Sarma, Director of College Development Council (CDC), Gauhati University visited Nazir Ajmal Memorial College of Education - NAMCE
4		2020 Toppers Felicitation Program	18-11-20		MPH		Teacher	Today, 18th November, 2020 Toppers Felicitation Program has been organized at the Nazir Ajmal Memorial college of Education, Hojai #NAMCE
5		Once again Nazir Ajmal Memorial College of Education under the aegis of Ajmal Foundation has made a mark in the history of Teacher Education (B.Ed.). This is the fourth year, the college could maintain the legacy of securing the #First and the #Second rank amongst the B.Ed. Colleges under Gauhati University	14-11-20				Teacher, BA, B.Ed.	Once again Nazir Ajmal Memorial College of Education under the aegis of Ajmal Foundation has made a mark in the history of Teacher Education (B.Ed.). This is the fourth year, the college could maintain the legacy of securing the #First and the #Second rank amongst the B.Ed. Colleges under Gauhati University. In the recently declared result of B.Ed. Examination 2020 of Gauhati University, 13 students have
								got ranks and have placed themselves within the first twentieth position. #NAMCE
6		NAMCE Celebrated National Education Day to commemorate the birth anniversary of India's First Education Minister Maulana Abul Kalam Azad	11-11-20		MPH		Teacher	#NAMCE Celebrated National Education Day to commemorate the birth anniversary of India's First Education Minister Maulana Abul Kalam Azad
7		Upcoming Webinar #NAMCE #WEBINAR	02-11-20				Teacher	Upcoming Webinar #NAMCE #WEBINAR
8		Observation of Teachers' Day-2020	05-09-20				Teacher	Observation of Teachers' Day-2020 #NAMCE #Webinar
9		Moments from the ONE DAY WEBINAR ON "BUILDING POSITIVE EMOTION" held on 26/08/2020 Organized by IQAC	26-08-20		MPH		Teacher	26th August, 2020: Moments from the ONE DAY WEBINAR ON "BUILDING POSITIVE EMOTION" held on 26/08/2020 Organized by IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We extend our heartfelt gratitude to our today's resource person Dr. Pranjal Buragohain, Assistant Professor, Dibrugarh University for sharing his expertise with all of us.



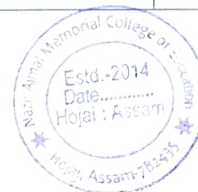
							#NAMCE #WEBINAR
10		#NAMCE #WEBINAR	22-08-20				Teacher #NAMCE #WEBINAR
11		Moments from the Day-5 (21/08/2020) of FIVE DAYS VIRTUAL LECTURE SERIES-III On the Theme "NEED OF STRENGTHENING PERFORMING ARTS IN SCHOOL EDUCATION" Organized by the IQAC	21-08-20				Teacher 21st August, 2020: Moments from the Day-5 (21/08/2020) of FIVE DAYS VIRTUAL LECTURE SERIES-III On the Theme "NEED OF STRENGTHENING PERFORMING ARTS IN SCHOOL EDUCATION" Organized by the IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We extend our heartfelt gratitude to our today's resource person Mr. Bhaskar Boruah, Demonstrator at DBHRGFTI, Actor, Director and Scriptwriter for sharing his expertise on the Topic: 'Role of Drama in Teaching Learning Process' with all of us. With this we are at the end of our Five Days Virtual Lecture Series-III. #NAMCE #WEBINAR
12		Moments from the Day-4 (20/08/2020) of FIVE DAYS VIRTUAL LECTURE SERIES-III On the Theme "NEED OF STRENGTHENING PERFORMING ARTS IN SCHOOL EDUCATION" Organized by the IQAC	20-08-20				Teacher 20th August, 2020: Moments from the Day-4 (20/08/2020) of FIVE DAYS VIRTUAL LECTURE SERIES-III On the Theme "NEED OF STRENGTHENING PERFORMING ARTS IN SCHOOL EDUCATION" Organized by the IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We extend our heartfelt gratitude to our today's resource person Dr. Deepshikha Gogoi, Assistant Professor, Department of Assamese, Kumar Bhaskar Varma Sanskrit and Ancient Studies University for sharing her expertise on the Topic: 'অসমীয়া ভাষাৰ উচ্চাৰণগত আৰু শব্দগত বিস্ৰাট সম্পৰ্কে ল'বলগীয়া সাৱধানতা' with all of us. #NAMCE #WEBINAR



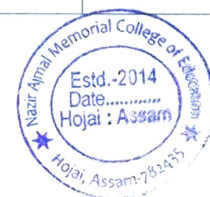
13		Moments from the Day-3 (19/08/2020) of FIVE DAYS VIRTUAL LECTURE SERIES-III On the Theme "NEED OF STRENGTHENING PERFORMING ARTS IN SCHOOL EDUCATION" Organized by the IQAC	19-08-20			Teacher	<p>19th August, 2020: Moments from the Day-3 (19/08/2020) of FIVE DAYS VIRTUAL LECTURE SERIES-III On the Theme "NEED OF STRENGTHENING PERFORMING ARTS IN SCHOOL EDUCATION" Organized by the IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We extend our heartfelt gratitude to our today's resource person Dr. Sudarshana Baruah, Lecturer at DIET, Nalbari, Singer, Music Composer, Music Director for sharing her expertise on the Topic: 'Use of Music in Teaching Learning Process' with all of us.</p> <p>#NAMCE #WEBINAR</p>
14		Moments from the ONE DAY WEBINAR ON "NEW EDUCATION POLICY-2020" Organized by the IQAC of NAMCE	19-08-20			Teacher, BA	<p>19th August, 2020: Moments from the ONE DAY WEBINAR ON "NEW EDUCATION POLICY-2020" Organized by the IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We extend our heartfelt gratitude to our resource person Dr. Dulmoni Goswami, Associate Professor, Department of Education, Gauhati University for sharing his expertise with all of us. We would also like to thank Dr. Bidula Sarmah, Assistant Professor, Department of Education (M.Ed. classes), Gauhati University for her kind presence.</p> <p>#NAMCE #WEBINAR</p>
15		Moments from the Day-2 (18/08/2020) of FIVE DAYS VIRTUAL LECTURE SERIES-III On the Theme "NEED OF STRENGTHENING PERFORMING ARTS IN SCHOOL EDUCATION"	18-08-20			Teacher, BA	<p>18th August, 2020: Moments from the Day-2 (18/08/2020) of FIVE DAYS VIRTUAL LECTURE SERIES-III On the Theme "NEED OF STRENGTHENING PERFORMING ARTS IN SCHOOL EDUCATION" Organized by the IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We extend our heartfelt gratitude to our today's resource person Mr. Himanshu Prasad Das, Actor, Poet, Director, Writer & Producer for sharing his expertise on the Topic: 'Contribution of Drama in creating Social Awareness and stabilising Mental Balance' with all of us. #NAMCE #WEBINAR</p>



16	Moments from the Day-1(17/08/2020) of FIVE DAYS VIRTUAL LECTURE SERIES-III On the Theme "NEED OF STRENGTHENING PERFORMING ARTS IN SCHOOL EDUCATION"	17-08-20	Virtual	Teacher, BA	17th August, 2020: Moments from the Day-1(17/08/2020) of FIVE DAYS VIRTUAL LECTURE SERIES-III On the Theme "NEED OF STRENGTHENING PERFORMING ARTS IN SCHOOL EDUCATION" Organized by the IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We extend our heartfelt gratitude to our today's resource person Mr. Anupam Kaushik Borah, Actor, Director, Writer, Producer, Screenplay, Dialogue Writer and Lyricist for sharing his expertise on the Topic: 'Importance of Voice and Creativity in Teaching Learning Process' with all of us. #NAMCE #WEBINAR
17	Nazir Ajmal Memorial College of Education - NAMCE Celebrated 74th Independence Day	15-08-20	Virtual	Teacher	Nazir Ajmal Memorial College of Education - NAMCE Celebrated 74th Independence Day
18	15th August, 2020: Moments from today's Webinar on "IMPACT OF COVID-19 PANDEMIC ON EDUCATION" Organized by the IQAC of NAMCE	15-08-20	Virtual	Teacher	15th August, 2020: Moments from today's Webinar on "IMPACT OF COVID-19 PANDEMIC ON EDUCATION" Organized by the IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We extend our heartfelt gratitude to our today's resource person Prof. Polee Saikia, Head, Department of Education, Gauhati University for sharing her expertise with all of us. #NAMCE #WEBINAR
19	Moments from Ongoing Virtual Home Assignment Presentation #NAMCE	07-08-20	Virtual	Teacher/BA	Moments from Ongoing Virtual Home Assignment Presentation #NAMCE
20	Moments from Day-3 (05/08/2020) of Virtual Lecture Series-II on "Health and Physical Education" organized by the IQAC	05-08-20	Virtual	Teacher	Moments from Day-3 (05/08/2020) of Virtual Lecture Series-II on "Health and Physical Education" organized by the IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We extend our heartfelt gratitude to our today's resource person Ms. Sneha Chaki, TGT, PET, Atomic Energy Education Society, Jharkhand for sharing her expertise with all of us. With this we are ending our Lecture Series-II. #NAMCE #WEBINAR



21	Moments from Day-2 (04/08/2020) of Virtual Lecture Series-II on "Health and Physical Education" organized by the IQAC of NAMCE	04-08-20	Virtual	Teacher	Moments from Day-2 (04/08/2020) of Virtual Lecture Series-II on "Health and Physical Education" organized by the IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We extend our heartfelt gratitude to our today's resource person Mr. Satya Changmai, Assistant Professor, Centre for Studies in Physical Education and Sports, Dibrugarh University for sharing his expertise with all of us. #NAMCE #WEBINAR
22	Moments from Day-1 (03/08/2020) of Virtual Lecture Series-II on "Health and Physical Education" organized by the IQAC of NAMCE	03-08-20	Virtual	Teacher	Moments from Day-1 (03/08/2020) of Virtual Lecture Series-II on "Health and Physical Education" organized by the IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We extend our heartfelt gratitude to our today's resource person Mr. Subal Chandra Das, Assistant Professor, Dept. of Physical Education, Govt. Degree College, Tripura for giving his valuable time to share his knowledge with all of us. #NAMCE #WEBINAR
23	Moments from Day-3 (27/7/2020) of Virtual Lecture Series-I organized by the IQAC of NAMCE	27-07-20	Virtual		Moments from Day-3 (27/7/2020) of Virtual Lecture Series-I organized by the IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We would like to extend our sincere thanks to today's Resource Person Mr. Kishan Bagdi from Assam Royal Global University for enlightening us with his enormous ideas and knowledge. With this, we are at the end of the Three Day Virtual Lecture Series-I #NAMCE #WEBINAR
24	Moments from Day-2 (26/7/2020) of Virtual Lecture Series-I organized by the IQAC of NAMCE	26-07-20	Virtual	Teacher	Moments from Day-2 (26/7/2020) of Virtual Lecture Series-I organized by the IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We would like to extend our sincere thanks to today's Resource Person Ms. Punita Borpujari Deori from USTM for enlightening us with her enormous ideas and knowledge. #NAMCE #WEBINAR



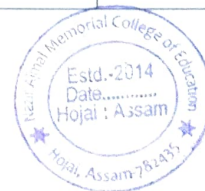
25	Moments from Day-1 (25/7/2020) of Virtual Lecture Series-I organized by the IQAC of NAMCE	25-07-20		Virtual	Teacher	Moments from Day-1 (25/7/2020) of Virtual Lecture Series-I organized by the IQAC of Nazir Ajmal Memorial College of Education, Hojai, Assam. We extend our heartfelt gratitude to our resource person Mr. Alvish Ahmed from DKD College, Jorhat for giving his valuable time to share his knowledge with us. #NAMCE #WEBINAR
26	Virtual Class #NAMCE	09-07-20		Virtual		Virtual Class #NAMCE
27	Virtual Class #NAMCE			Virtual		Virtual Class #NAMCE
28	Virtual Class #NAMCE			Virtual		Virtual Class #NAMCE
29	Virtual Class #NAMCE			Virtual		Virtual Class #NAMCE
30	Virtual Class #NAMCE			Virtual		Virtual Class #NAMCE
31	Online Registration for Admission into Degree in Arts (Only for Girls) for the Session: 2020-21.	26-06-20				Online Registration for Admission into Degree in Arts (Only for Girls) for the Session: 2020-21. Click the link for Online Registration: https://forms.gle/J32U3boFQQ1P2Qgx9 @Nazir Ajmal Memorial College of Education - NAMCE
32	Ongoing Second Sessional Test-2020 (Group-10 of 10) @ Nazir Ajmal Memorial College of Education - NAMCE	22-06-20				Ongoing Second Sessional Test-2020 (Group-10 of 10) @ Nazir Ajmal Memorial College of Education - NAMCE
33	Happy International Yoga Day 2020: 'Yoga at Home and Yoga with Family'	21-06-20				Happy International Yoga Day 2020: 'Yoga at Home and Yoga with Family'
34	Congratulations dear trainees on your successful completion of online examination.	11-06-20			Teacher	Congratulations dear trainees on your successful completion of online examination. We appreciate your courage and confidence to adjust with the challenges. Regards, Team NAMCE
35	Congratulations dear Trainees for successfully completing the Practice Examination of Second Sessional Test under online monitoring. You have proved that, if we are determined enough, we can find a way to achieve what we want, even if it is very difficult.	10-06-20			Teacher	Congratulations dear Trainees for successfully completing the Practice Examination of Second Sessional Test under online monitoring. You have proved that, if we are determined enough, we can find a way to achieve what we want, even if it is very difficult.



	Regards,						Regards,	
		Team NAMCE						Team NAMCE
36		Outdoor activity session for Teacher Trainees conducted by Dr. Khasrul Islam, Director, Ajmal Foundation- NAMCE	11-05-20				Teacher	30/3/2019: Outdoor activity session for Teacher Trainees conducted by Dr. Khasrul Islam, Director, Ajmal Foundation @ Nazir Ajmal Memorial College of Education - NAMCE
37		Performance by the students of Ajmal Modern Residential School (File video)	27-05-20					Performance by the students of Ajmal Modern Residential School (File video)
38		13 April 2020, Stay Home Stay Safe	13-04-20					13 April 2020, Stay Home Stay Safe
39		Social distancing is the need of the hour!! It's a tough call but we need to make it. This is time to sacrifice our social life and prioritize public safety. Stay indoors as much as you can and make the most of this phase with your family and loved ones. This will keep the virus from spreading and save many lives.	29-03-20					Social distancing is the need of the hour!! It's a tough call but we need to make it. This is time to sacrifice our social life and prioritize public safety. Stay indoors as much as you can and make the most of this phase with your family and loved ones. This will keep the virus from spreading and save many lives.
40		stay home stay safe	29-03-20					stay home stay safe
41		An Educational Tour to Panimur has been organised for the Teacher Trainees of NAMCE.	13-03-20				Teacher	Dated, 13th March, 2020; An Educational Tour to Panimur has been organised for the Teacher Trainees of NAMCE.
42		12th March, 2020: Special Examination was held on Preparation of Lesson Plan.	12-03-20					12th March, 2020: Special Examination was held on Preparation of Lesson Plan.
43		Teacher Trainees of Nazir Ajmal Memorial College of Education, Hojai organized an awareness program on Corona Virus at their respective Internship Schools in order to create awareness among students.	06-03-20				Teacher	Teacher Trainees of Nazir Ajmal Memorial College of Education, Hojai organized an awareness program on Corona Virus at their respective Internship Schools in order to create awareness among students.
44		Certificate distribution of Star Performers of the 4th week of the ongoing 40-Day Personality Development Workshop at Nazir Ajmal Memorial College of Education, Hojai on 4th March, 2020	05-03-20				Teacher	Certificate distribution of Star Performers of the 4th week of the ongoing 40-Day Personality Development Workshop at Nazir Ajmal Memorial College of Education, Hojai on 4th March, 2020
45		second Sessional Test-2020	02-03-20					second Sessional Test-2020



46	Certificate distribution of Star Performers of the 3rd week of the ongoing 40-Day Personality Development Workshop at Nazir Ajmal Memorial College of Education, Hojai on 26 Feb' 2020.	26-02-20				Certificate distribution of Star Performers of the 3rd week of the ongoing 40-Day Personality Development Workshop at Nazir Ajmal Memorial College of Education, Hojai on 26 Feb' 2020.
47	Ajmal Foundation gives	26-02-20				Hojai, 26 Feb. Ajmal Foundation gives farewell to Sri. Tonmoy Pratim Borgohain, ACS (Deputy Commissioner of Hojai at Nazir Ajmal Memorial College of Education, Hojai on 26 Feb 2020.
48	Today, 25th Feb, 2020; Dr. Mizanur Rahman, Principal, Haflong Government College visited NAMCE	25-02-20				Today, 25th Feb, 2020, Dr. Mizanur Rahman, Principal, Haflong Government College visited NAMCE
49	Certificate distribution of Star Performers of the 2nd week of the ongoing 40-Day Personality Development Workshop at Nazir Ajmal Memorial College of Education, Hojai	18-02-20				Certificate distribution of Star Performers of the 2nd week of the ongoing 40-Day Personality Development Workshop at Nazir Ajmal Memorial College of Education, Hojai
50	Teacher Trainees of Nazir Ajmal Memorial College of Education organized different activities during their Internship.					Teacher Trainees of Nazir Ajmal Memorial College of Education organized different activities during their Internship.
51	Art and craft activity by Trainees of NAMCE	14-02-20				Art and craft activity by Trainees of NAMCE
52	Teacher Trainees of Nazir Ajmal Memorial College of Education organized a Community Service Activity during their Internship.	14-02-20			Teacher	Teacher Trainees of Nazir Ajmal Memorial College of Education organized a Community Service Activity during their Internship.
53	Prof. Gayatree Goswamee and Prof. Polee Saikia, Department of Education, Gauhati University visited NAMCE	13-02-20			Teacher	Today, 13th Feb, 2020; Prof. Gayatree Goswamee and Prof. Polee Saikia, Department of Education, Gauhati University visited NAMCE
54	Teacher Trainees of Nazir Ajmal Memorial College of Education participated with their students of Internship Schools in the Cluster Level Science and Mathematics convention cum Exhibition and Quiz Competition	12-02-20			Teacher	Teacher Trainees of Nazir Ajmal Memorial College of Education participated with their students of Internship Schools in the Cluster Level Science and Mathematics convention cum Exhibition and Quiz Competition



55	Teacher Trainees of Nazir Ajmal Memorial College of Education organized School based activities at their Internship Schools	11-02-20				Teacher	Teacher Trainees of Nazir Ajmal Memorial College of Education organized School based activities at their Internship Schools
56	Dr. Devajeet Goswami, Assistant Professor, Department of Commerce, Krishna Kanta Handiqui State Open University, Guwahati visited our college today (4th February, 2020)	08-02-20				Teacher	Dr. Devajeet Goswami, Assistant Professor, Department of Commerce, Krishna Kanta Handiqui State Open University, Guwahati visited our college today (4th February, 2020)
57	Outdoor Group Activity (Art & Craft)	03-02-20					Outdoor Group Activity (Art & Craft)
58	Hojai, 03 Feb:: Ajmal Foundation gives farewell to Smt. Anusuya Sharma , ACS (Circle Officer, Doboka Revenue Circle), Hojai at Nazir Ajmal Memorial College of Education, Hojai on 03 Feb 2020.	03-02-20				Teacher	Hojai, 03 Feb:: Ajmal Foundation gives farewell to Smt. Anusuya Sharma , ACS (Circle Officer, Doboka Revenue Circle), Hojai at Nazir Ajmal Memorial College of Education, Hojai on 03 Feb 2020.

Agenda 3.3 Vote of Thanks

The meeting concluded with a Vote of Thanks by Ms. Halima Abdul Matin, Coordinator IQAC.

Minutes Prepared By Ms. Halima Abdul Matin, Coordinator, IQAC

