



# Nazir Ajmal Memorial College of Education, Hojai

Recognised by NCTE and Affiliated to Gauhati University  
Run by - AJMAL FOUNDATION

## 5<sup>th</sup> Governing Body Meeting

Dated: 30<sup>th</sup> December, 2024

Time: 1 pm onwards

Venue: Conference Hall, Dept. of Education, Gauhati University

### AGENDA

Sl. No.	List of Items
1.	Welcome address by Dr. Ashis Saha, Principal and Joint Secretary, Governing Body.
2.	Ratification of the minutes of previous Governing Body Meeting.
3.	Recruitment of new teachers for both B.A and B.Ed. section.
4.	Discussion on replacement of Teachers' representative of Governing Body.
5.	Discussion for conduction of National Seminar.
6.	Adoption of new college logo.
7.	Adoption of value-added course from AMTRON Computer center, Hojai.
8.	Miscellaneous.
9.	Vote of thanks by Dr. Ashis Saha, Principal and Joint Secretary, Governing Body.

**Members Present:**

Sl. No.	Name	Designation
1.	Dr. R.K Rath	President Nominee
2.	Dr. Ashis Saha	Joint Secretary
3.	Prof. Dulumoni Goswami	University Nominee
4.	Prof. Gayatree Goswamee	Lady Representative
5.	Dr. M.R.H Azad	Educationist

**Members Absent:**

1.	Dr. Khasrul Islam	Secretary
2.	Dr. Ajmal H. Choudhury	University Nominee
3.	Mr. S.H Choudhury	Guardian Representative
4.	Mr. Jahidul Haque Choudhary	Donor Member Nominee

## Minutes of the meeting:

- i) Welcome address by Dr. Ashis Saha, Principal and Joint Secretary, Governing Body.

The meeting commenced with a warm welcome address by Dr. Ashis Saha, who extended his heartfelt greetings to all members of the Governing Body of Nazir Ajmal Memorial College of Education, Hojai. Dr. Saha expressed his gratitude for their presence and commitment to the institution's continued growth and development. He highlighted the significance of the meeting in shaping the future of the college and emphasized the importance of collaborative efforts to achieve the goals set for academic excellence, student welfare, and community engagement. His address set a positive and enthusiastic tone for the discussions to follow.

- ii) Ratification of the minutes of previous Governing Body Meeting.

During the meeting, the governing body reviewed the minutes from the previous Governing Body meeting held on the 30<sup>th</sup> of March, 2024. After a brief discussion, no amendments or suggestions were raised, and the minutes were unanimously approved as presented and the following resolution was adopted.

Resolution No.1: Be it resolved that the minutes of the previous Governing Body meeting be approved.

- iii) Recruitment of new teachers for both B.A and B.Ed. section.

Dr. Saha emphasized on the recruitment of new teachers for both the B.A and B.Ed. section and sought suggestions from the governing body regarding the same. In response, the governing body recommended that the college publish advertisements for the recruitment of teachers in national newspapers. These

advertisements should clearly outline the minimum eligibility criteria, in line with NCTE norms for the B.Ed. section and University norms for the B.A. section. Additionally, the governing body highlighted the need for the advertisement to include crucial information such as the number of available positions and the salary structure. The following resolution was adopted.

Resolution no.2. : Be it resolved unanimously that the college publish advertisements for the recruitment of teachers in national newspapers clearly outlining the eligibility criteria and other relevant information.

iv) Discussion on replacement of Teachers' representative of Governing Body.

Dr. Ashis Saha informed the members that Dr. Intekhab Alam Khan, the Teachers' Representative on the Governing Body, had resigned and left the institution. He further noted that a new representative needed to be selected. Dr. Saha proposed Mr. A. Jibananda Singha, Head of the Department of Health and Physical Education at Nazir Ajmal Memorial College of Education, as the new Teachers' Representative. The proposal was unanimously approved by the panel, and Mr. Singha was appointed as the new Teachers' Representative of the Governing Body.

Resolution no. 3: Resolved that Mr. Jibananda Singha be appointed the new Teachers' Representative to the Governing Body in place of Mr. Intekhab Alam Khan who resigned and quit the institution.

v) Discussion for conduction of National Seminar.

Dr. Ashis Saha, the Joint Secretary of the Governing Body, informed the members that the college is planning to host a national seminar in February 2025. The panel expressed appreciation for the initiative and suggested exploring the possibility of organizing a collaborative or international seminar, if feasible.

Resolution no. 4: Be it resolved unanimously that the Governing Body accords approval for the National Seminar proposed to be organised by the college in collaboration with Hojai Girls' College in February 2025.

vi) Adoption of new college logo.

Dr. Saha mentioned that the college requires a new logo and presented several design options to the Governing Body. The Body suggested organizing a logo-making competition among the B.Ed. trainees to encourage more innovative ideas for the new college logo. Additionally, they proposed offering prizes to the winners of the competition.

Resolution no.5: Resolved unanimously that a new College Logo be adopted after proper selection and approval by the principal, Director and Trustees.

vii) Adoption of value-added course from AMTRON Computer center, Hojai.

Dr. Saha announced that the college plans to offer a basic computer course as value added course for a duration of 6 months to the B.Ed. trainees, in collaboration with AMTRON Computer Center, Hojai, starting from the 2025-26 session.

Resolution no 6. : Be it unanimously approved that a new Value Added Course on Basic Computer Course in collaboration with AMTRON be introduced in the college.

viii) Miscellaneous

The Governing Body recommended that the college to organize an internal seminar on the World Education System and lecture series or invited talks on current issues in education for the B.Ed. trainees. In the meeting it was decided that college has to follow the Gauhati University academic calendar and holiday list strictly. It was also emphasized the importance of adhering strictly to the academic calendar of Gauhati University. Additionally, the Body made several recommendations for initiatives at Gauranagar, the adopted village, and Ajmal Adarsha Jatiya Vidyalaya, the adopted school of the college. They also stressed the need for proper documentation to be maintained for all these events. The recommendations are listed below:

- a) Celebration/observation of important days.
- b) Installation of Book banks.
- c) Awareness against drug abuse.
- d) Awareness on women's health issues and child care.
- e) Awareness program on legal issues in collaboration with Ajmal Law College.
- f) Efforts to make the adopted village and school Eco-friendly.
- g) Organize Skill development training and Career counseling program.

ix) Vote of thanks by Dr. Ashis Saha, Principal and Joint Secretary, Governing Body.

The meeting concluded with a vote of thanks by Dr. Ashis Saha, who expressed heartfelt appreciation for the valuable contributions and active participation of all members. He thanked each member for their time, thoughtful suggestions, and collaborative spirit throughout the discussions. Dr. Saha concluded by expressing hope for continued cooperation and success in future endeavors.



Dr. R.K Rath  
President Nominee

Minutes prepared by:



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