



Nazir Ajmal Memorial College of Education, Hojai

Recognized by NCTE and Affiliated to Gauhati University
Run by - AJMAL FOUNDATION

6th Governing Body Meeting Minutes

Dated: 20th September, 2025

Time: 11am onwards

Venue: Conference Hall

A meeting of the Governing Body of Nazir Ajmal Memorial College of Education, Hojai is being held today the 20th of September 2025 in the Conference Hall of the college with Dr. R. K. Rath in the chair to discuss the following agenda:

AGENDA

Sl. No.	List of Items
1.	Welcome address by Dr. Ashis Saha, Principal and Joint Secretary, Governing Body.
2.	Ratification of the minutes of previous Governing Body Meeting.
3.	Opening of B.Sc./B.Com. program.
4.	Organization of International Seminar.
5.	BI-Annual ISSN Peer Reviewed Journal for Social Science and Humanities.
6.	Addition of value-added courses.
7.	Installation of hostel for B.Ed. section.
8.	Miscellaneous.
9.	Presidential Address.
10.	Vote of thanks by Ms. Sonali Debnath, Asst. Professor and IQAC Co-Coordinator, Nazir Ajmal Memorial College of Education.

Members Present:

Sl. No.	Name	Designation
1.	Dr. R.K Rath	President Nominee
2.	Dr. Khasrul Islam	Secretary
3.	Dr. Ashis Saha	Joint Secretary
4.	Prof. Dulumoni Goswami	University Nominee
5.	Prof. Gayatree Goswamee	Lady Representative
6.	Dr. M.R.H Azad	Educationist and IQAC Coordinator
7.	Mr. Jahidul Haque Choudhary	Donor Member Nominee
8.	Mr. A. Jibananda Singha	Teachers' Representative
9.	Ms. Sonali Debnath	IQAC Co-Coordinator

Members Absent:

1.	Dr. Ajmal H. Choudhury	University Nominee
2.	Mr. S.H Choudhury	Guardian Representative

Minutes of the meeting:

Before the meeting commenced, the members of the Governing Body observed a one-minute silence as a tribute to singing superstar and music celebrity Zubeen Garg who passed away tragically in Singapore on 19th September, 2025.

1. Welcome address by Dr. Ashis Saha, Principal and Joint Secretary, Governing Body.

The formal proceedings of the meeting began with a welcome address delivered by Dr. Ashis Saha, Joint Secretary of the Governing Body and Principal of the college. Dr. Saha welcomed all the members and stated that the meeting was convened to deliberate on important academic and administrative matters concerning the growth and effective functioning of the institution.

2. Ratification of the minutes of previous Governing Body Meeting.

Dr. Saha read out the minutes of the 5th Governing Body meeting held on 30th December, 2024 at the Conference Hall of the Department of Education, Gauhati University. He then introduced the newly appointed Teachers' Representative of the Governing Body, Mr. A. Jibananda Singha, to all the members. Further, Dr. Saha informed the body that, in accordance with the resolution of the previous Governing Body meeting and the recommendations of the 9th IQAC meeting, the college has officially adopted its new logo. A copy of the logo was thereafter presented before the members for their approval.

Resolution No.1: Be it resolved that the minutes of the previous Governing Body meeting be approved.

3. Opening of B.Sc./B.Com. program.

The Principal then apprised the members that, in pursuit of the college's aim to introduce the Integrated Teacher Education Programme (ITEP), it would be necessary to initiate multidisciplinary courses. After due deliberation, the members suggested that the college should explore the possibility of opening B.Sc. and B.Com. program.

Resolution No.2: Be it resolved that the Principal shall prepare a detailed plan for the introduction of multidisciplinary courses, especially B.Sc. and B.Com and seek the requisite permissions from the affiliating University for the same.

4. Organization of International Seminar.

Ms. Sonali Debnath briefed the members regarding the International Conference on NEP 2020, which was initially scheduled for 24th and 25th September, 2025, in blended mode. She highlighted the concern that the number of paper presenters was comparatively low. After discussions, the Body suggested that the Research Cell should consider postponing the conference to a later date, ensuring wider publicity in order to maximize participation.

Resolution No.3: Be it resolved that the International Conference on NEP 2020 shall be rescheduled to 24th and 25th October, 2025, via blended mode. Further, rigorous publicity measures should be undertaken, and both teachers and students of the Ajmal Group of Institutions shall be encouraged to actively participate in the seminar.

5. BI-Annual ISSN Peer Reviewed Journal for Social Science and Humanities.

With the aim of enriching research work within the institution, Dr. Saha apprised the members that the college plans to launch a bi-annual, ISSN peer-reviewed journal focused on Social Sciences and Humanities. The members of the Governing Body appreciated this initiative and suggested that the Principal should lead the project, seeking active support from the faculty members as required

6. Addition of value-added courses.

Dr. Saha said that the college is mandatorily providing a Value-Added course on the Basics of Computer Applications for the newly admitted B.Ed. 1st Semester trainees for a duration of 6 months.

7. Installation of hostel for B.Ed. section.

The Principal, Dr. Ashis Saha, informed the members that, in order to provide enhanced facilities for female students, the college has made arrangements for a hostel dedicated to the female students of the B.Ed. section with a capacity of 30 seats.

8. Miscellaneous

After deliberation on the agenda items, the Governing Body emphasized the need to strengthen and uplift the research activities of the college. It was suggested that every faculty member should aim to publish a minimum of two research papers in reputed journals each year in order to be eligible for the annual increment.

Prof. Dulumoni Goswami, the University Representative in the Governing Body, expressed his willingness to conduct periodical sessions on research methods and publication to guide the faculty. The Body further stressed that concrete initiatives should be undertaken to enrich the research output of the institution, for which a detailed report will be prepared and presented by the Principal in the next Governing Body meeting.

Prof. Gayatree Goswamee, the Lady Representative of the Governing Body, also suggested that the college should bring out its annual Newsletter to showcase academic, research, and institutional activities.

9. Presidential Address

Prof. R.K. Rath, President Nominee of the Governing Body, in his address, expressed his appreciation for the dedicated efforts of all members in steering the institution towards academic excellence and holistic development. He highlighted the importance of collective vision and transparent governance in enhancing the college's stature. Prof. Rath emphasized that the Governing Body must continue to guide and support initiatives that strengthen teaching, research, and community engagement. He assured his commitment to work closely with the Principal and the members to achieve the strategic objectives of the institution, fostering a culture of quality, inclusiveness, and continuous improvement.

10. Vote of thanks

The meeting concluded with a Vote of Thanks delivered by Ms. Sonali Debnath, Assistant Professor and IQAC Co-Coordinator, Nazir Ajmal Memorial College of Education. Ms. Debnath expressed her sincere gratitude to all members of the Governing Body for their gracious presence and valuable suggestions. She further assured that the IQAC, in coordination with all faculty members, will work collectively to implement and accomplish the resolutions adopted during the meeting.



Dr. R.K Rath
President Nominee

Minutes prepared by:



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